



Town of Fairfax
Select Board Meeting
June 17, 2019 – 7:00pm

The drafted minutes presented below are unapproved subject to corrections and/or additions at the next Selectboard meeting. Those corrections and/or additions will be written to an amended version of the minutes, which will also be made available to the public.

Selectboard Members Present: Steve Cormier; Chair, Randy DeVine; Vice-Chair, Stephen Bessette, Duane Leach, and Sheri Rainville.

Public Present: Robby Rodimer

Employees Present: Brad Docheff (Town Manager, Deb Woodward

Call to Order: S. Cormier called the meeting to order at 7:00 pm.

Announcements/Additions:

Minutes 6-3-19 S. Bessette made the motion to accept the minutes as written, seconded by Duane. S. Cormier abstained from the vote, approved by the board.

Accounts Payable & Payroll Warrants: The Town warrants were reviewed by Randy, Utility warrants were reviewed by Sheri, all in favor

Public Comment: None

Correspondence:

- Road name application submitted by John Cross- S. Bessette made the motion to approve Hummingbird Rd, seconded by Duane, all in favor.
- Franklin County Sheriff's Office, the contract was reviewed; S. Bessette made the motion to accept the contract, seconded by Randy, approved by the board. The contract will run July 1, 2019 to June 30, 2020 at \$10,736 per month.
- A.M. Peisch contract- The contract is for the fiscal year end June 30, 2019, for a total not to exceed \$19,000 for the Town and Utility Dept. audit. S. Bessette made the motion to accept the contract, seconded by Sheri, all in favor.

Deb Woodward:

- Fairfax Retention Plan, the State of Vermont put out a retention plan for all towns to follow for records. Deb used this as a reference to create our Town's plan
- Records Management Policy & Schedule, the board approved the Policy set according to the Retention Plan. S. Cormier signed

- Financial Management Questionnaire- This is for internal record keeping, S. Cormier signed
- Line-of Credit the LOC for year end June 30, 2020 was approved for the town to borrow up to \$2,250,000 with an interest rate of 2.23% annum. S. Cormier signed
- Payroll Wages- The auditors require signatures from the board of town employee wages, Sheri made the motion to approve the report, seconded by S. Bessette, all in favor.

Town Manager updates:

- Mark Fenton was in Fairfax June 12th. Duane represented the SB. Brad counted 30 people in attendance. Conversation on the 12th included design ideas, some large scale and some smaller. There was a nice article in the St. Albans Messenger about the evening.
- Brad met with representatives from Casella. Casella is working on improving customer service for residents. Currently our contract runs through May 2020. Casella Reps will be at the next SB meeting.
- Project update:
Crosswalk- the State approved an amended permit to angle the proposed crosswalk.
Highway Dept.-Drainage work on Wagner road will be done shortly. This is part of the MRG; approximately \$13,000 will be reimbursed to the town from this grant.
100 Acre Woods: Road signs both north and south bound on 104 will be put in this week to identify the entrance to the woods.
Household Hazardous Waste Day- will be Saturday June 22nd at the town garage.
Recreation Dept. July 4th and 6th celebrations are planned. Flyers will be around town to detail the activities. Don't forget to join us for Fireworks on July 6th.
- July 2nd at approximately 12:30 Congressman Peter Welch will be at the town office to talk a tour of Fairfax

Other Business:

Adjournment:

At 8:00 S. Bessette made the motion to adjourn, seconded by Duane, all in favor.

The minutes were respectfully submitted by Amy Sears; Administrative Assistant

Steven Cormier- Chair
Fairfax Selectboard

**** The recorded meeting is available through LCATV or the Town's website. ****

